

# NYSAEYC 2010 CONFERENCE REGISTRATION INSTRUCTIONS

## SAVE TIME: Online registration now available - [www.nysaeyc.org](http://www.nysaeyc.org)

(credit card only)

### EARLY BIRD Registration

Registration must be postmarked or received by fax (with payment) on or before **March 15, 2010** in order to receive the early bird registration rate. **After March 15<sup>th</sup>, package price is additional \$15.**

### Confirmation

If your registration is received on or before April 16<sup>th</sup>, your name badge will be mailed to you as confirmation of your registration (to the address indicated on the registration form). If your registration is received after April 16<sup>th</sup>, it will be processed, however, you will need to pick your name badge up at the Conference Questions area. After April 23<sup>rd</sup> **registration available onsite only.**

### Group Registration Discount

Groups of 10 or more may qualify for the Group Registration discount. Please contact the office at (518) 867-3517 for the Group Registration form or download from our website at [www.nysaeyc.org](http://www.nysaeyc.org).

### Student Discounts

Students **must** meet the following criteria in order to receive a student discount for the conference registration fee:

- ❖ Submit registration form with a copy of your college or payment receipt for class enrollment from your college registrar's office. **Registration forms received without the proper form of student verification included will not be accepted.**

### Educational Incentive Program

**Are you applying for or have you been awarded EIP funding? You can apply online by going to [www.ecetp.pdp.albany.edu](http://www.ecetp.pdp.albany.edu).**

#### Please note the following instructions:

- ❖ When requesting EIP funding, please request the regular rate (add \$15 to package prices listed on registration form). The Early Bird rate will be applied at the time of payment if applicable.
- ❖ Original EIP awards **must** accompany registration forms. If you are awaiting notification from EIP, you may either send personal payment and be reimbursed upon receipt of payment of your award or wait for award notification and register on-site. **Please note: Pkg. A is not available on-site.**

**EIP PROOF OF ATTENDANCE:** You must have your completed Certificate of Participation as proof of workshop attendance (will be in Final Program).

**EIP CANCELLATION POLICY:** If you have been issued an EIP award and do not attend the conference (and have not canceled before April 2nd), you are responsible for payment of your registration fees.

### Hotel Info

You must register separately for your sleeping rooms. See page 11 for more information.

### Substitution Policy

If you find that you are not able to attend the conference and would like to transfer your registration to another person, you must do the following:

- ❖ **All transfers must be made before April 16<sup>th</sup>. No substitutions can be made at the conference.**
- ❖ The person who is substituting must be qualified to receive your registration fee rate or they will have to pay additional fees (i.e. if they are replacing a member they must be a member, if replacing a student, they must be a verified student, etc.). **Individuals with EIP award cannot transfer registration to another person.**
- ❖ Mail the name of the person registered and the name and complete address of the person substituting to the NYSAEYC office. **Only requests received in writing before April 16<sup>th</sup> will be processed.**

### Membership Verification

- ❖ Your membership must be valid through May 1, 2010.
- ❖ Independent members DO NOT qualify for the member rate.
- ❖ Membership will be verified before registration is processed.

### Name Badges

Your name badge is your admittance into all workshops, meal functions and the exhibit hall. To avoid waiting in line for a replacement, be sure to bring your badge with you! **There will be a \$5 badge replacement fee.**

### Refund Policy

Conference fees are non refundable after **April 2nd**. Cancellation prior to April 2nd will incur a \$25 processing charge. Telephone cancellation is not accepted; please notify us in writing before April 2nd. Refunds for cancellations will not be processed until after the conference.

### Bus Registration

See bus details on page 11. If you are planning to register for the bus you must complete your registration online, with credit card payment. To register go to: [www.nysaeyc.org](http://www.nysaeyc.org)

### Payments

Register online with credit card only. No longer accepting checks, purchase orders or EIP online. Make check, money order or purchase order out to NYSAEYC, or include credit card information (MasterCard or Visa only) and mail with registration form to address listed below. If paying by credit card, you may fax in your registration form to: 518-867-3520. **Checks returned to NYSAEYC unpaid will incur a \$25.00 processing charge.** **Please note: payment must accompany the registration form or the form will not be processed.**

### Questions & Contact Information

Please call (518) 867-3517 with any questions.

**Mail registration form with payment to:**

NYSAEYC, 230 Washington Ave. Ext, Albany, NY 12203

Fax: (518) 867-3520

Email: [nysaeyc@capital.net](mailto:nysaeyc@capital.net) \* Website: [www.nysaeyc.org](http://www.nysaeyc.org)



# Registration Form

2010 Annual Conference  
April 29—May 1, 2010

**TO REGISTER: Save Time: REGISTER ONLINE: [www.nysaeyc.org](http://www.nysaeyc.org)**  
**MAIL TO: NYSAEYC, 230 Washington Ave. Ext., Albany NY 12203**  
**FAX TO: 518-867-3520 (with payment)**

*Don't Miss The  
Early Bird Deadline  
Register by 3/15/10*

Print clearly and complete **ONE** form for **EACH** registrant.

**Not a member** ... Join on-line at [www.nysaeyc.org](http://www.nysaeyc.org) and enjoy the benefits of NAEYC, NYSAEYC and your local AEYC.

NYSAEYC Membership # \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

**REGISTRATION TYPE:** Member/New Member  Non Member   
 Student (must include ID)  Primary Presenter  Co-Presenter

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Position/Title \_\_\_\_\_

Organization  Accredited

(\_\_\_\_) \_\_\_\_\_  
 Daytime Telephone

Email \_\_\_\_\_

**METHOD OF PAYMENT (ADVANCE PAYMENT REQUIRED)**

- Check enclosed made payable to NYSAEYC  
Check # \_\_\_\_\_
- Purchase order (must be enclosed)  
PO # \_\_\_\_\_
- EIP Award (original award must be attached)
- MasterCard
- Visa

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_  
 Cardholder's Telephone Number

## CONFERENCE FEES:

EARLY BIRD REGISTRATION - If postmarked or faxed by **MARCH 15, 2010.**

CONFERENCE PACKAGES	Member	Non member	Student
<b>Conference Pkg "A" Includes:</b> <b>Thursday:</b> Keynote & "Welcome to Verona" Dinner <b>Friday:</b> "Champions" Dinner & Workshops; <b>Saturday:</b> Workshops	<input type="checkbox"/> \$220	<input type="checkbox"/> \$285	<input type="checkbox"/> \$160
<b>Conference Pkg "B" Includes:</b> Friday and Saturday Workshops Only	<input type="checkbox"/> \$150	<input type="checkbox"/> \$205	<input type="checkbox"/> \$80
<b>Conference Pkg "C" Includes:</b> ONE Day of Workshops <b>Please Indicate Which Day:</b>	<input type="checkbox"/> \$95 <input type="checkbox"/> Friday	<input type="checkbox"/> \$150	<input type="checkbox"/> \$65 <input type="checkbox"/> Saturday

**MEAL EVENTS - Available for purchase with Pkg. B or C**

<b>Thursday "Welcome to Verona"</b> Dinner, including Keynote (This meal event is included in Pkg A)	<input type="checkbox"/> \$45	<input type="checkbox"/> \$50	<input type="checkbox"/> \$40
<b>Friday Champions for Children</b> Dinner (This meal event is included in Pkg A)	<input type="checkbox"/> \$55	<input type="checkbox"/> \$60	<input type="checkbox"/> \$50

<b>Early Bird Registration Deadline</b> <b>3/15/10—registrations postmarked</b> <b>or faxed after this date or on site add</b>	<input type="checkbox"/> \$15	<input type="checkbox"/> \$15	<input type="checkbox"/> \$15
<b>REGISTRATION TOTAL</b>	\$ _____	\$ _____	\$ _____

## GRAND TOTAL OF REGISTRATION FEES:

**Total Registration Fees** \$ \_\_\_\_\_

**Special Needs:**  
Please call 518-867-3517 if you are in need of special services

## BUSSING AVAILABLE

IF YOU ARE PLANNING TO REGISTER FOR THE BUS YOU MUST COMPLETE YOUR REGISTRATION ONLINE (CREDIT CARD PAYMENTS ONLY)  
**GO TO [WWW.NYSAEYC.ORG](http://WWW.NYSAEYC.ORG) TO REGISTER ONLINE**

How did you hear about this conference? Save the Date Card  Internet/website  Colleague  Place of Employment

# Join NYSAEYC Now & Save up to \$65 on your conference registration!

**SAVE TIME: BECOME A MEMBER ONLINE AT [WWW.NAEYC.ORG/MEMBERS](http://WWW.NAEYC.ORG/MEMBERS).**

**INCLUDE YOUR NEW MEMBER # ON REGISTRATION FORM**

*The New York State Association for the Education of Young Children's* mission is to promote excellence in early care and education services for NYS children and families through education, advocacy and the support of the profession.

Choose Regular, Student or Comprehensive Membership.

As a member you may take advantage of our wide array of resources to help improve your work with children, to include:

- ❖ NEW - Online access to *Young Children* journal in the "Members Only" section along with the print publication of your choice - *Young Children* or *Teaching Young Children* - six times per year.
- ❖ Two issues of the *Reporter*, our statewide publication, along with an additional four online newsletters throughout the year.
- ❖ Reduced registration fees at NYSAEYC, NAEYC & your local affiliate-sponsored conferences and seminars;
- ❖ Voting rights in NYSAEYC & NAEYC elections to help shape the future of the early childhood profession;
- ❖ Reduced subscription fees for the highly respected Early Childhood Research Quarterly;
- ❖ Opportunities to participate in various insurance plans designed to meet your personal and professional needs, including professional liability insurance—and an Association-sponsored credit card service from Bank of America.
- ❖ Reduced member prices for NAEYC resources

Comprehensive Members receive:

- ❖ All regular membership benefits, plus five NAEYC books per year (valued at more than \$60).

## NYSAEYC MEMBERSHIP

Albany/Rensselaer/Schenectady/Schoharie/Columbia/Greene	045	Genesee/Livingston/Monroe/Ontario/Orleans/	052
Broome/Tioga	116	Seneca/Wayne/Wyoming/Yates	
Cayuga/Herkimer/Madison/Oneida/	054	Nassau	047
Onondaga/Oswego		New York City	048
Chautauqua	120	New York State At-large (counties w/out affiliate)	55000
Chenango/Delaware/Otsego	225	Rockland	423
Clinton/Franklin	365	Saratoga/Warren/Washington	163
Cortland	193	Suffolk	554
Dutchess/Orange/Ulster	051	Tompkins	050
Erie/Niagara	049	Westchester/Putnam	055

### Membership Dues:

One-year option: \_\_\_\_\_ \*Student \$35.00      \_\_\_\_\_ Regular \$55.00      \_\_\_\_\_ Comprehensive \$95.00  
 Three-year option: \_\_\_\_\_ \*Student \$89.25      \_\_\_\_\_ Regular \$140.25      \_\_\_\_\_ Comprehensive \$242.25

\*Students - please attach copy of your student ID

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

EVENING PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COUNTY CODE (see above): \_\_\_\_\_ MEMBERSHIP TYPE: \_\_\_\_\_ AMOUNT ENC: \_\_\_\_\_

Indicate your payment option: \_\_\_\_\_ Check/Money Order (make check payable to NAEYC)

\_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD      Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_

Mail bottom portion with registration form to NYSAEYC, 230 Washington Avenue Ext., Albany, NY 12203  
 Phone: (518) 867-3517 \* Fax (518) 867-3520